

**AGENDA  
CITY OF MONONA  
FACILITIES COMMITTEE  
City Hall  
Thursday, February 7, 2019  
5:30 PM**

1. Call to Order
2. Roll Call
3. Approval of Minutes from the **6.19.2019** meeting.
4. Appearances
5. Unfinished Business
6. New Business
  - A. Committee Review of 90% Plans for 2019 HVAC Repairs – City Hall and Library
7. Next Meeting: TBD
8. Adjournment

**Please notify Brad Bruun at 222-2525 or [bbruun@ci.monona.wi.us](mailto:bbruun@ci.monona.wi.us) if you cannot make it.**

**NOTE:**

Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

**CITY OF MONONA**  
**FACILITIES COMMITTEE**  
**Tuesday, June 19, 2018**  
**MINUTES – draft**

**1. Call to Order**

5:35 PM by Acting Chair – Dan Eklof

**2. Roll Call:**

Members: Acting Chair –Dan Eklof, Jim Beyer, Josh Peterson, Brendon Stubbe, Nik Swartz

Excused Absent: Jim Lampe, Nancy Moore

Guests: Doug Pahl – Aro & Eberle, Jake Anderson – Parks and Recreation Director

**3. Approval of Minutes:**

4.12.2018 Minutes – Jim B., Josh P.

**4. Appearances:**

Doug Pahl – Aro & Eberle

**5. Unfinished Business:**

**A. Park Plaza Concessions Facility – Riverfront**

Doug Pahl gave a summary of updates since the meeting in April. Items that were changed are the ceiling paneling made of repurposed wood from Woodland Park. The wood paneling will be in the shape of Lake Monona and will hang from the T-Bars. The wood will be at 8'3" and the concrete deck is at 9'0". Fire detectors and sprinkler heads will protrude through ceiling paneling. Dan Eklof added that notes about fire protection requirements should be added to the plan documents. Engineers must submit fire protections calculations and specifications to the fire department for final approval. Several comments were made about the materials being used in areas where skates could potentially scratch or gouge. Josh made a suggestion to use rubber matting on horizontal surfaces like counter tops where skates will be set down or moved around. Josh made a suggestion to use tile on certain vertical surfaces where skates might get kicked up against like baseboards under seating or under tables.

It was pointed out that there is possibly not enough exits in the facility. The committee suggested looking into adding one more exit off the dining area. Dan mentioned that there does not seem to be enough smoke detectors. Also, the pull fire alarm near the entrance of the concession area is unnecessary and can be removed as long as there is a pull alarm in the kitchen that can be used to test the system. Add panic hardware outside the kitchen entrance. There may need to be another alarm or strobe added.

Doug reviewed the door schedule for the facility. There was a discussion about the advantages and disadvantages of paper towel dispensers vs. hand dryers for the bathrooms. The committee suggested adding another exhaust fan in line with the other to ventilate the skate storage cubbies. Moisture and scent being the main issues with storing skates. Brendon raised a point about the heating and cooling systems for the facility. Confirmation on the BTU output of the system needs to be given. Certain sized systems require economizing which would require a larger sized duct for intake air.

**B. HVAC Upgrades Project – Staff Update**

Brad summarized the changes in the HVAC Upgrades project. Brad asked the committee if they suggested performing a balance test prior to bidding a project. Brendon suggested that the test could be focused on areas of highest priority where you know there is already an issue. They would only need to test, not actually try to balance the system. Balance companies suggested were ESA and PSA. It was suggested that balance testing takes around two weeks per facility, typically.

**C. LED Upgrades Project – Staff Update**

Brad gave an update to committee that the project is on budget and will start soon. The contractor is signed on, NCLED will be performing the work on the project.

6. **New Business**
7. **Next Meeting:** TBD
8. **Adjournment:** 6:50 PM, Motion – Josh, Second - Nik

*Questions, corrections, or additions – please notify Brad Bruun at 222-2525 or [bbruun@ci.monona.wi.us](mailto:bbruun@ci.monona.wi.us)*

DRAFT