

AGENDA

CITY OF MONONA PUBLIC WORKS COMMITTEE

CITY HALL

Wednesday, September 4, 2019

6:30 P.M.

1. Call To Order.
2. Roll Call.
3. Approval of Minutes from August 7, 2019.
4. Appearances.
5. Unfinished Business.
6. New Business.
 - A. Discussion and consideration of resident request to convert the 2-Way stop controlled intersection at Bridge Road and Frost Woods Road to a 3-Way stop controlled intersection.
 - B. Discussion and consideration of McKenna Road design alternatives.
 - C. Discussion and consideration of the 2020 Public Works Operating Budget.
7. Public Works & Utility Operations Report
8. Next Scheduled Meeting: October 2, 2019.
9. Adjournment.

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX (608) 222-9225, or through the City Police Department TDD telephone number 222-2535. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

PUBLIC WORKS COMMITTEE

Draft Minutes – August 7, 2019

The regular monthly meeting of the Public Works Committee for the City of Monona was called to order at 6:30 pm by Committee Chair, Jennifer Kuhr.

Present: Alder Kuhr, Ms. Piliouras, Mr. Stolper, Mr. Speight, Mr. Besch, Mr. Turino, Mr. Podell

Excused: Alder Thomas, Ms. Gundlach

Also Present: Curtis Jones – 6102 Bridge Road, DPW Director Stephany

APPROVAL OF MINUTES

A motion made by Mr. Besch, and seconded by Mr. Speight to approve the Minutes of the June 5, 2019 Public Works Committee meeting was carried.

APPEARANCES

Curtis Jones, 6102 Bridge Road; appeared to request the public works committee consider his request to change the southern Bridge Road and Frost Woods Road intersection into a three-way stop sign controlled intersection instead of the current two-way stop sign controlled intersection. Mr. Jones noted the intersection has poor vision for a lower car at the blind curve, speed is an issue through this intersection with speeds up to 37mph, and often there is confusion as to what the oncoming car plans to do, turn or continue straight.

UNFINISHED BUSINESS

NEW BUSINESS

Discussion on resident request to convert the 2-Way stop controlled intersection at Bridge Road and Frost Woods Road to a 3-Way stop controlled intersection.

Committee members discussed this issue and agreed that something should be done. Children cannot see over the rise of the intersection or through the curve, and agreed that speed can be an issue. Having two controlled sections is confusing to the motorists. The committee requested this item be put on the September agenda for action.

Discussion and consideration of the 2020 Public Works Capital Budget.

Director Stephany presented the draft 2020 capital budget to the committee. Project and equipment details were explained to the committee.

It was requested by the committee for staff to contact Dane County Highway to see if the Monona Drive reconstruction project qualifies for grant funding, similar to past phases of Monona Drive reconstruction. *(Update: the County would not submit a project like this as it is relatively small and simple. The project would be more expensive and would have to meet Federal guidelines. County staff can do it cheaper under local guidelines)*

It was noted by the committee that the McKenna Road project showed Other Revenues as a funding source in the 2019 Capital Budget, but not the 2020 Capital Budget for reconstruction. Staff was directed to find out why. *(Update: it should not have been listed in 2019, as it was a clerical error)*

It was noted by the committee that the Annual Storm Main Repair Program lists \$30k as the amount requested, but on the spreadsheet, the funding requested is \$35k. Staff confirmed it was the lesser amount, \$35k.

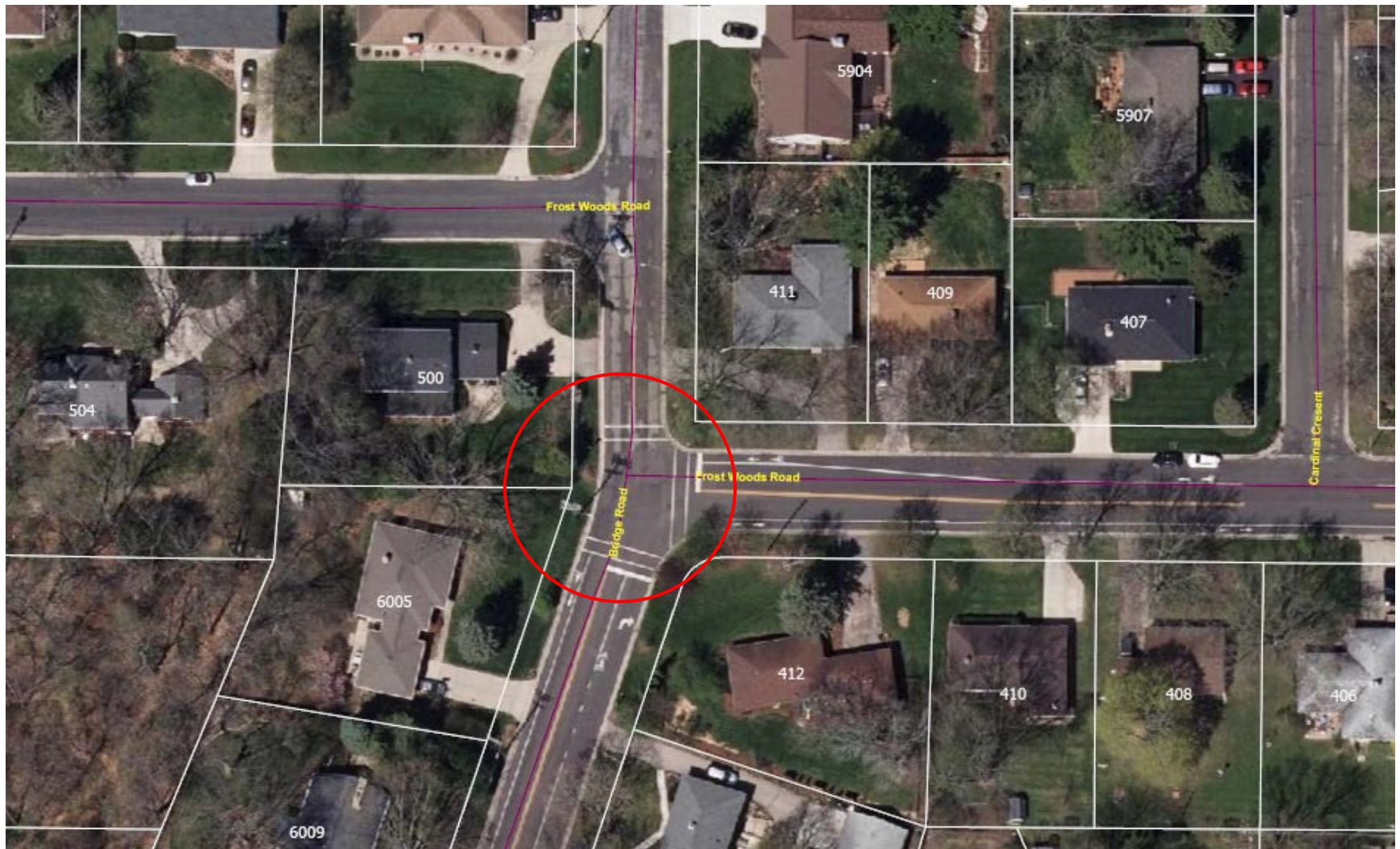
A motion was made by Mr. Turino, and seconded by Mr. Speight to recommend approval of the 2020 Capital Budget as presented was carried.

ADJOURNMENT

A motion made by Mr. Turino, and seconded by Mr. Podell to adjourn was carried (8:21pm).

Daniel Stephany
Director of Public Works

DRAFT



---	GENERAL BUILDINGS & PLANT	2016	2017	2018	TO DATE	2019	2019	2020	2020
		ACTUAL	ACTUAL	ACTUAL	6/30/2019	YEAR END ESTIMATED	BUDGET	DEPARTMENT BUDGET	COMMITTEE BUDGET
100-51-51600-110	SALARIES	24,620	21,443	30,185	7,937	-	35,732	36,493	36,493
100-51-51600-112	SHIFT DIFFERENTIAL	-	-	-	-	-	30	30	30
100-51-51600-114	BUILDING & PLANT SALARIES	312	-	-	-	-	-	-	-
100-51-51600-120	OVERTIME	2,084	1,332	5,013	1,249	-	2,000	2,000	2,000
100-51-51600-130	FICA	1,968	1,688	2,572	668	-	2,889	2,947	2,947
100-51-51600-131	WISCONSIN RETIREMENT	1,786	1,549	2,358	590	-	2,473	2,600	2,600
100-51-51600-132	LIFE & DISABILITY INSURANCE	31	-	-	-	-	132	132	132
100-51-51600-133	HEALTH INSURANCE	8,099	10,024	16,801	137	-	15,371	16,589	16,589
100-51-51600-137	UNIFORM ALLOWANCE	164	78	31	-	-	250	275	-
100-51-51600-220	GAS & ELECTRIC UTILITIES	40,765	44,323	42,151	20,380	-	51,000	48,500	-
100-51-51600-221	TELEPHONE	10,536	10,154	11,442	5,108	-	11,000	12,225	-
100-51-51600-222	WATER & SEWER UTILITIES	2,896	3,420	3,383	1,637	-	3,375	3,400	-
100-51-51600-225	STORM WATER UTILITY	285	285	359	37	-	825	500	-
100-51-51600-230	OUTSIDE SERVICES	11,791	13,098	10,275	7,574	-	13,200	14,500	-
100-51-51600-	RAIN GARDEN & LANDSCAPING MAINTENANCE							3,100	
100-51-51600-231	OUTSIDE SERVICES-CLEANING	-	-	-	5,133	-	15,000	15,000	-
100-51-51600-240	REPAIR & MAINT SERVICES	8,952	6,532	16,647	14,751	-	15,500	25,000	-
100-51-51600-340	OPERATING SUPPLIES	2,740	3,309	3,153	1,397	-	3,500	3,500	-
100-51-51600-350	REPAIR & MAINTENANCE SUPPLIES	4,089	2,970	4,063	665	-	4,300	7,000	-
100-51-51600-370	FUELS & ADDITIVES	528	449	861	462	-	900	2,400	-
---		121,645	120,653	149,294	67,722	-	177,477	196,191	60,791

---		CURRENT YEAR	PROPOSED	0% DIFFERENCE
---	PERSONNEL	58,627	60,791	3.69%
---	NON-PERSONNEL	118,850	135,400	13.93%
---	TOTAL	177,477	196,191	10.54%

						2019			2020	2020
PUBLIC WORKS ADMINISTRATION		2016	2017	2018	TO DATE	YEAR END	2019	DEPARTMENT	COMMITTEE	
EXPENSES		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>6/30/2019</u>	<u>ESTIMATED</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
100-53-53210-110	Public Works Admin Salaries	27,253	28,166	28,835	15,101	-	30,230	30,806	30,806	
100-53-53210-130	FICA	2,026	2,095	2,143	1,129	-	2,313	2,357	2,357	
100-53-53210-131	Wisconsin Retirement	1,799	1,915	1,932	989	-	1,980	2,326	2,326	
100-53-53210-132	Life & Disability Insurance	11	12	13	7	-	70	70	70	
100-53-53210-133	Health Insurance	7,388	6,672	7,156	3,678	-	6,940	7,459	7,459	
100-53-53210-134	Professional Development	1,582	799	1,468	467	-	1,800	1,800	-	
100-53-53210-240	Outside Services	6,892	12,718	6,200	2,508	-	7,000	7,000	-	
100-53-53210-245	Software Purchases & Maintenance	66	-	-	-	-	-	-	-	
100-53-53210-310	Office Supplies	23	24	349	258	-	200	200	-	
100-53-53210-710	Metropolitan Planning Organization	2,454	2,454	2,454	-	-	2,500	3,100	-	
100-53-53210-360	Vehicle Maint. And Repair	-	31	232	-	-	-	-	-	
100-53-53210-370	Fuels & Additivies	109	174	296	37	-	300	300	-	
100-53-53210-390	ENGINEERING SUPPLIES	27	-	-	-	-	-	-	-	
		49,630	55,061	51,077	24,174	-	53,333	55,418	43,018	
				CURRENT			0%			
				YEAR						
	PERSONNEL			43,333		PROPOSED	DIFFERENCE			
	NON-PERSONNEL			10,000		44,818	3.43%			
	TOTAL			53,333		10,600	6.00%			
						55,418	4%			

PUBLIC WORKS TOTAL RECAP

(Includes Highway & Street Administration, Shop Machinery & Buildings, Street Maintenance, and Forestry)

	CURRENT YEAR	PROPOSED	DIFFERENCE
PERSONNEL	425,170	424,706	-0.11%
NON-PERSONNEL	343,170	367,502	7.09%
TOTAL	768,340	792,208	3.11%

	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	TO DATE 6/30/2019	2019 YEAR END ESTIMATED	2019 BUDGET	2020 DEPARTMENT BUDGET	2020 COMMITTEE BUDGET
HIGHWAY & STREET ADMINISTRATION								
100-53-53100-111	WORKING FOREMEN SALARY	44,615	46,269	46,889	28,800	-	39,675	40,392
100-53-53100-130	FICA	3,310	3,438	3,485	2,146	-	3,035	3,090
100-53-53100-131	WISCONSIN RETIREMENT	2,945	3,146	3,141	1,886	-	2,599	2,726
100-53-53100-132	LIFE & DISABILITY INSURANCE	6	7	8	4	-	75	75
100-53-53100-133	HEALTH INSURANCE	14,811	13,835	14,915	7,680	-	10,567	11,405
100-53-53100-134	PROFESSIONAL DEVELOPMENT	668	703	384	217	-	700	1,700
		66,355	67,398	68,823	40,733	-	56,651	59,388

	CURRENT YEAR	PROPOSED	DIFFERENCE
PERSONNEL	55,951	57,688	3.11%
NON-PERSONNEL	700	1,700	142.86%
TOTAL	56,651	59,388	4.83%

SHOP, MACHINERY & BUILDINGS

100-53-53200-110	MECHANIC SALARIES	35,633	38,063	43,907	28,991	-	57,896	54,867
100-53-53200-111	SHOP SALARIES	32,473	52,139	51,491	15,541	-	39,175	39,974
100-53-53200-120	OVERTIME	37	153	16	-	-	200	200
100-53-53200-130	FICA	5,359	6,388	7,042	3,324	-	7,441	7,271
100-53-53200-131	WISCONSIN RETIREMENT	4,777	5,874	6,387	2,917	-	6,371	6,415
100-53-53200-132	LIFE & DISABILITY INSURANCE	32	2	1	2	-	145	145
100-53-53200-133	HEALTH INSURANCE	22,653	26,763	30,040	1,594	-	31,726	33,349
100-53-53200-220	GAS & ELECTRIC UTILITIES	15,196	18,591	18,562	9,200	-	15,000	15,500
100-53-53200-221	TELEPHONE	3,551	4,340	3,726	1,424	-	3,750	3,800
100-53-53200-222	WATER & SEWER UTILITIES	3,957	5,201	6,884	1,402	-	7,615	7,615
100-53-53200-240	OUTSIDE SERVICE	123	-	-	-	-	-	-
100-53-53200-349	GARAGE MATERIAL & SUPPLY	10,246	12,168	9,497	7,046	-	12,000	16,000
100-53-53200-350	REPAIR & MAINT SUPPLIES	15,490	17,409	17,647	9,048	-	16,000	16,000
		149,526	187,091	195,198	80,489	-	197,319	201,136

	CURRENT YEAR	PROPOSED	DIFFERENCE
PERSONNEL	142,954	142,221	-0.51%
NON-PERSONNEL	54,365	58,915	8.37%
TOTAL	197,319	201,136	1.93%

100-56-56110-133	HEALTH INSURANCE	6,892	5,595	3,765	48,860	-	5,279	5,875	5,875
100-56-56110-240	OUTSIDE SERVICES	7,500	7,500	8,127	-	-	7,500	7,500	
100-56-56110-340	FORESTRY SUPPLIES	234	256	96	142	-	500	500	
100-56-56110-350	EQUIPMENT MAINT & REPAIR	1,520	1,444	1,953	671	-	1,700	1,700	-
100-56-56110-351	Right-of-way Tree Removals	-	-	-	-	-	-	-	-
100-56-56110-352	Tree Removals & Care	14,862	10,002	18,295	9,829	-	15,000	15,000	
100-56-56110-354	BRUSH PICKUP	28,741	20,867	29,500	10,269	-	33,825	34,675	-
100-56-56110-355	GYPHY MOTH SPRAY PROGRAM	-	-	-	-	-	-	-	-
---		<u>86,118</u>	<u>69,383</u>	<u>74,855</u>	<u>81,486</u>	-	<u>81,063</u>	<u>83,031</u>	<u>23,656</u>

	CURRENT YEAR	PROPOSED	DIFFERENCE

---	PERSONNEL	31,156	2.02%
---	NON-PERSONNEL	51,875	2.67%
---	TOTAL	83,031	2.43%

						2019	2019	2020	2020
SOLID WASTE DISPOSAL FUND		2016	2017	2018	TO DATE	YEAR END	2019	DEPARTMENT	COMMITTEE
REVENUES		ACTUAL	ACTUAL	ACTUAL	6/30/2019	ESTIMATED	BUDGET	BUDGET	BUDGET
210-41-41110-000	GENERAL PROPERTY TAXES	291,063	258,230	262,957	277,616	277,616	277,616	310,660	-
210-43-43540-000	SANITATION AIDS	28,975	30,519	30,506	30,559	30,559	30,500	30,500	-
210-46-46420-000	REFUSE/GARBAGE COLLECTION FEE	338	100	150	20	-	-	-	-
210-46-46420-200	RECYCLING/SOLID WASTE CARTS	910	195	1,042	-	-	1,000	-	-
210-46-46420-210	REBATE PROGRAM	56,503	64,290	47,050	11,919	-	55,000	22,000	-
		377,789	353,334	341,705	320,115	308,175	364,116	363,160	-
DISPOSAL COSTS									
210-53-53620-290	RECYCLING SERVICE	69,866	65,053	66,491	28,111	-	67,465	68,470	-
210-53-53620-295	YARD WASTE DISPOSAL COSTS	22,817	23,072	25,720	9,049	-	25,775	26,675	-
210-53-53620-240	REFUSE COLLECTION COST	144,895	129,199	131,884	55,678	-	133,627	135,310	-
210-53-53620-241	TIPPING FEES	86,748	88,094	88,097	33,921	-	91,833	92,100	-
210-53-53620-296	RECYCLING TIPPING FEE	44,966	39,505	38,221	16,333	-	39,416	40,605	-
210-53-53620-351	RECYCLING/SOLID WASTE CARTS	5,625	-	5,699	-	-	6,000	-	-
		374,918	344,923	356,112	143,091	-	364,116	363,160	-
				CURRENT YEAR			0%		
PERSONNEL				-		PROPOSED	DIFFERENCE		
NON-PERSONNEL				364,116		-	N/A		
TOTAL				266,131		363,160	-0.26%		
				266,131		363,160	36.46%		

						2019		2020	2020
SEWER UTILITY		2016	2017	2018	TO DATE	YEAR END	2019	DEPARTMENT	COMMITTEE
REVENUES		ACTUAL	ACTUAL	ACTUAL	6/30/2019	ESTIMATED	BUDGET	BUDGET	BUDGET
---	FORFEITED DISCOUNTS	5,347	5,370	5,585	2,320	-	6,000	-	-
601-46-46410-000	METERED SALES-RESIDENTIAL	775,840	783,468	822,020	427,058	-	865,000	-	-
601-46-46410-200	METERED SALES-COMMERCIAL	426,182	419,470	451,839	224,512	-	447,000	-	-
601-46-47340-000	SALES TO PUBLIC AUTHORITIES	19,492	17,957	20,154	9,582	-	22,200	-	-
601-48-48200-000	CAPITALIZED INTEREST	14,797	13,383	3,706	-	-	-	-	-
601-46-48110-000	INTEREST AND DIVIDEND INCOME	6,057	11,597	23,559	2,619	-	16,000	-	-
---		1,247,715	1,251,244	1,326,863	666,091	-	1,356,200	-	-

---	EXPENSES								
---	OPERATIONS & MAINTENANCE EXPENSES								
601-62-62000-220	POWER PURCHASE-LIFT STATIONS	9,464	10,609	13,394	5,527	-	11,125	11,150	-
601-62-62000-290	DISPOSAL SERVICE MMUSD	680,812	746,313	784,838	204,939	-	818,320	876,000	-
601-62-62000-351	EQUIPMENT SUPPLIES & REPAIR	-	-	730	-	-	-	-	-
601-62-62000-370	FUELS & ADDITIVES	1,546	1,732	2,237	902	-	3,300	3,300	-
---		691,822	758,654	801,199	211,368	-	832,745	890,450	-
---	MAINTENANCE OF LIFT STATIONS								
601-64-64000-110	LIFT STATION SALARIES	2,494	5,480	5,032	3,987	-	8,795	7,742	7,742
601-64-64000-120	LIFT STATION SALARIES- OT	722	1,286	1,268	-	-	1,500	1,500	1,500
601-64-64000-220	LIFT STATION-OUTSIDE SERVICES	2,285	5,028	5,446	3,005	-	9,000	9,000	-
601-64-64000-340	LIFT STATION MATERIALS & REPAIR	4,020	3,525	3,858	386	-	4,000	4,000	-
---		21,366	13,426	14,022	12,682	-	23,295	22,242	9,242

---	MAINTENANCE OF MAINS & LATERALS								
601-65-65100-110	MAINT OF MAINS SALARIES	3,656	5,295	5,998	1,012	-	6,018	6,883	6,883
601-65-65100-120	MAINT OF MAINS SALARIES OT	657	328	530	175	-	800	800	800
601-65-65100-220	MAINS- OUTSIDE SERVICES	39,009	41,838	48,701	3,736	-	30,000	35,000	-
601-65-65100-340	MAINS- MATERIAL & REPAIR	270	173	-	-	-	-	-	-
---		89,442	77,737	88,396	8,929	-	36,818	42,683	7,683

---	MAINTENANCE OF SEWER MANHOLES								
601-65-65110-110	MAINT OF MANHOLES SALARIES	3,086	2,695	2,529	201	-	4,325	4,478	4,478
601-65-65110-120	MAINT OF MANHOLES SALARIES OT	81	57	-	-	-	100	100	100
601-65-65110-220	MANHOLES- OUTSIDE SERVICES	700	-	-	-	-	300	300	-
601-65-65110-340	MANHOLES- MATERIALS & REPAIR	822	-	267	178	-	300	300	-
---		384	8,704	1,466	831	-	5,025	5,178	4,578

---	MAINTENANCE OF METERS								
601-65-65300-110	MAINTENANCE OF METERS SALARIES	3,277	3,074	4,966	-	-	9,655	6,409	6,409
601-65-65300-120	MAINT OF METERS SALARIES OT	66	85	3	-	-	100	100	100
601-65-65300-220	METER- OUTSIDE SERVICES	863	867	-	-	-	200	200	-
601-65-65300-340	METER- MATERIALS & REPAIR	675	313	1,391	-	-	500	500	-
---		10,810	12,616	16,694	-	-	10,455	7,209	6,509

---	CUSTOMER ACCOUNTS EXPENSE								
601-90-90200-110	ACCOUNTING & COLLECTING LABOR	9,569	11,209	11,274	5,764	-	12,297	12,543	12,543
601-90-90200-117	LONGEVITY PAY	-	-	-	-	-	-	-	-
601-90-90300-310	SUPPLIES & EXPENSE	627	204	495	92	-	500	500	500
601-90-90400-390	UNCOLLECTIBLE ACCOUNTS	-	-	-	-	-	-	-	-
---		15,871	14,691	10,958	5,289	-	12,797	13,043	13,043

---	ADMINISTRATIVE & GENERAL EXPENSES								
601-92-92000-110	ADMIN. & GENERAL SALARIES	70,347	71,413	72,110	37,997	-	85,103	87,827	87,827
601-92-92000-118	ON CALL PAY	-	1,950	2,600	1,250	-	2,600	2,600	2,600

	2016	2017	2018	TO DATE	2019	2019	2020	2020	
	ACTUAL	ACTUAL	ACTUAL	6/30/2019	YEAR END ESTIMATED	BUDGET	DEPARTMENT BUDGET	COMMITTEE BUDGET	
WATER UTILITY									
REVENUES									
600-46-48110-000	INTEREST AND DIVIDEND INCOME	8,842	16,839	33,705	3,335	38,000	16,000	34,000	34,000
600-48-48200-000	CAPITALIZED INTEREST	4,111	28,714	3,760	-	-	-	-	-
600-46-46000-000	UNMETERED SALES TO GEN CUST	946	2,214	1,447	3,539	4,000	3,000	3,000	3,000
600-46-46100-000	METERED SALES-RESIDENTIAL	622,035	747,360	722,169	352,145	704,290	735,000	735,000	735,000
600-46-46110-000	METERED SALES-COMMERCIAL	249,252	266,787	295,508	132,656	265,312	275,000	275,000	275,000
600-46-46115-000	METERED SALES-MULTI FAMILY	110,188	130,990	123,861	60,799	121,598	125,000	125,000	125,000
600-46-46200-000	PRIVATE FIRE PROTECTION	79,595	82,999	81,054	40,757	81,000	80,000	80,000	80,000
600-46-46300-000	PUBLIC FIRE PROTECTION	480,456	506,140	547,837	277,297	554,000	505,000	550,000	550,000
600-46-46400-000	SALES TO PUBLIC AUTHORITIES	18,497	19,048	20,631	7,354	21,000	21,000	21,000	21,000
600-46-47000-000	FORFEITED DISCOUNTS	5,897	6,445	7,054	2,816	6,000	6,000	6,000	6,000
600-46-47400-000	OTHER WATER REVENUES	15,694	14,800	14,825	-	15,000	15,000	15,000	15,000
		<u>1,595,513</u>	<u>1,822,336</u>	<u>1,851,850</u>	<u>880,697</u>	<u>1,810,200</u>	<u>1,781,000</u>	<u>1,844,000</u>	<u>1,844,000</u>
EXPENSES									
PUMPING EXPENSES									
600-62-62000-110	PUMPING LABOR	23,505	24,015	23,942	14,620	-	37,748	41,365	41,365
600-62-62010-120	PUMPING LABOR OT	8,610	7,717	8,014	3,275	-	7,500	7,500	7,500
600-62-62200-220	POWER PURCHASE	96,879	97,192	98,323	37,568	-	100,000	100,000	-
600-62-62300-340	PUMPING SUPPLIES & EXPENSE	1,887	2,421	3,352	1,121	-	3,700	3,700	-
600-62-62500-350	MAINTENANCE OF PUMPING PLANT	13,130	4,782	5,086	2,272	-	6,400	6,400	-
		<u>144,011</u>	<u>136,126</u>	<u>138,716</u>	<u>58,856</u>	<u>-</u>	<u>155,348</u>	<u>158,965</u>	<u>48,865</u>
WATER TREATMENT EXPENSES									
600-63-63000-110	WATER TREATMENT SALARIES	1,720	1,545	1,483	475	-	4,284	2,460	2,460
600-63-63000-120	WATER TREATMENT SALARIES OT	-	-	-	-	-	100	100	100
600-63-63100-220	WATER ANALYSIS OUTSIDE SERVICE	2,164	6,264	991	400	-	4,000	6,500	-
600-63-63100-390	CHEMICALS	7,964	9,574	9,793	2,831	-	10,000	10,350	-
600-63-63500-350	MAINT OF WATER TREATMENT EQUIP	988	1,049	44	593	-	3,500	1,500	-
		<u>12,837</u>	<u>18,431</u>	<u>12,311</u>	<u>4,299</u>	<u>-</u>	<u>21,884</u>	<u>20,910</u>	<u>2,560</u>
MAINTENANCE OF RESERVOIRS & TOWER									
600-65-65000-110	RESERVOIR & TOWER SALARIES	1,475	7,542	5,777	1,846	-	8,152	7,610	7,610
600-65-65000-120	RESERVOIR & TOWER SALARIES OT	134	948	3,392	509	-	200	200	200
600-65-65000-340	RES & TOWER MATERIALS & REPAIR	919	6,898	5,199	25	-	17,000	6,500	-
		<u>2,527</u>	<u>15,389</u>	<u>14,367</u>	<u>2,380</u>	<u>-</u>	<u>25,352</u>	<u>14,310</u>	<u>7,810</u>
MAINTENANCE OF MAINS									
600-65-65100-110	MAINT OF MAINS SALARIES	7,761	17,394	8,671	2,707	-	19,502	15,696	15,696
600-65-65100-120	MAINT OF MAINS SALARIES OT	1,176	4,274	5,146	851	-	5,000	5,000	5,000
600-65-65100-220	MAINS- OUTSIDE SERVICES	77	13,745	3,723	5,416	-	12,000	12,000	-
600-65-65100-340	MAINS- MATERIAL & REPAIR	9,094	3,833	10,685	1,822	-	8,000	8,000	-
		<u>18,108</u>	<u>39,246</u>	<u>28,226</u>	<u>10,796</u>	<u>-</u>	<u>44,502</u>	<u>40,696</u>	<u>20,696</u>
MAINTENANCE OF SERVICES									
600-65-65200-110	MAINTENANCE OF SERVICE SALARIES	29,519	26,287	29,750	7,958	-	38,788	39,783	39,783
600-65-65200-111	LOCATE SALARIES	-	-	-	6,649	-	-	4,816	4,816

600-65-65200-120	MAINT OF SERVICE SALARIES OT	1,746	1,780	882	486	-	1,500	1,500	1,500
600-65-65200-121	LOCATE SALARIES OT	-	-	-	416	-	-	500	500
600-65-65200-	WATER WAGON SALARIES OT							700	700
600-65-65200-	CROSS CONNECTION CONTROL SERVICES							27,600	
600-65-65200-220	MAINT OF SERVICE OUTSIDE SERVICES	4,235	983	2,210	-	-	5,000	5,000	-
600-65-65200-340	SERVICES- MATERIAL & REPAIR	9,171	6,026	1,636	738	-	6,000	6,000	-
---		44,670	35,077	34,478	16,246	-	51,288	85,899	47,299

---	MAINTENANCE OF METERS								
600-65-65300-110	MAINTENANCE OF METERS SALARIES	3,277	2,932	4,966	3,139	-	9,611	7,042	7,042
600-65-65300-120	MAINT OF METERS SALARIES OT	66	85	3	-	-	100	100	100
600-65-65300-	METER ANNUAL SOFTWARE & FEES							10,200	
600-65-65300-220	METER- OUTSIDE SERVICES	863	867	2,782	-	-	4,000	3,000	-
600-65-65300-340	METER- MATERIALS & REPAIR	675	313	629	1,705	-	3,900	1,000	-
---		4,881	4,197	8,381	4,844	-	17,611	21,342	7,142

---	MAINTENANCE OF HYDRANTS								
600-65-65400-110	MAINT OF HYDRANTS SALARIES	8,780	7,982	6,383	4,968	-	10,685	12,182	12,182
600-65-65400-120	MAINT OF HYDRANTS SALARIES OT	93	701	-	125	-	100	100	100
600-65-65400-340	HYDRANTS- MATERIALS & REPAIR	1,132	2,708	1,377	35	-	1,900	1,900	-
---		10,005	11,391	7,760	5,128	-	12,685	14,182	12,282

---	MAINTENANCE OF TELEMTRY SYSTEM								
600-65-65500-110	MAINT OF TELEMTRY SALARIES	896	1,146	1,059	108	-	2,453	1,399	1,399
600-65-65500-120	MAINT OF TELEMTRY SALARIES OT	875	650	621	131	-	800	800	800
600-65-65500-220	TELEMTRY- OUTSIDE SERVICES	2,426	499	2,317	-	-	500	2,000	-
600-65-65500-340	TELEMTRY- MATERIALS & REPAIR	182	513	994	682	-	500	2,000	-
---		4,380	2,808	4,991	921	-	4,253	6,199	2,199

---	CUSTOMER ACCOUNTS EXPENSE								
600-90-90100-213	METER READING LABOR	-	-	(380)	-	-	-	-	-
600-90-90200-110	ACCOUNTING & COLLECTING LABOR	9,569	11,209	11,274	5,764	-	12,297	12,543	12,543
600-90-90300-310	SUPPLIES & EXPENSE	627	1,131	495	92	-	700	700	700
---		10,196	12,339	11,390	5,856	-	12,997	13,243	13,243

---	ADMINISTRATIVE & GENERAL EXPENSES								
600-92-92000-110	ADMIN. & GENERAL SALARIES	109,955	101,361	95,898	53,131	-	112,902	116,746	116,746
600-92-92000-118	UTILITY ON CALL PAY	-	1,950	2,600	1,250	-	2,600	2,600	2,600
600-92-92000-120	OVERTIME	6,043	8,215	5,702	22	-	-	-	-
600-92-92000-211	DATA PROCESSING SERVICES	20,000	20,000	20,000	-	-	20,000	20,000	20,000
600-92-92100-310	OFFICE SUPPLIES & EXPENSES	-	-	176	63	-	150	215	-
600-92-92100-312	POSTAGE	4,440	3,783	3,662	-	-	5,000	5,000	5,000
600-92-92300-210	CITY ATTORNEY	90	-	-	-	-	-	-	-
600-92-92300-212	AUDIT FEES	10,181	9,000	9,000	-	-	9,000	9,000	9,000
600-92-92300-214	OUTSIDE SERVICE EMPLOYED	457	80	-	-	-	-	-	-
600-92-92400-510	INSURANCE	27,100	27,100	27,100	-	-	27,100	27,100	27,100
600-92-92600-118	LEAVE WAGES	22,155	18,836	31,974	11,084	-	26,476	31,370	31,370
600-92-92600-131	WISCONSIN RETIREMENT	23,406	48,352	25,873	7,754	-	19,071	20,002	20,002
600-92-92600-132	LIFE & DISABILITY INSURANCE	89	62	827	27	-	516	516	516
600-92-92600-133	HEALTH INSURANCE	55,755	51,062	53,278	13,023	-	66,567	87,093	87,093
600-92-92600-134	CERTIFICATIONS & EDUCATION	158	225	199	45	-	1,000	1,000	
600-92-92600-135	SAFETY PROGRAM MATERIAL & EQUIP	1,243	983	920	27	-	1,000	1,000	
600-92-92800-215	REGULATORY COMMISSION EXPENSES	4,809	5,051	146	-	-	3,650	3,650	3,650

600-92-93000-390	MISC. GENERAL EXPENSE	27,169	8,926	8,123	6,291	-	8,300	23,300	
600-92-93000-391	MANAGEMENT OFFICE RENTALS	8,900	8,900	8,900	-	-	8,900	8,900	8,900
600-92-93300-110	MECHANIC SALARIES	3,538	2,393	4,375	121	-	5,264	5,369	5,369
600-92-93300-350	TRANSPORTATION EXPENSES	3,845	3,800	3,800	-	-	3,800	3,800	3,800
600-92-93300-351	EQUIPMENT SUPPLIES & REPAIR	205	-	-	-	-	-	-	-
600-92-93300-370	FUELS & ADDITIVES	2,809	3,121	2,657	2,035	-	3,300	5,300	
600-92-93300-530	GARAGE RENTAL	27,300	27,300	27,300	-	-	27,300	27,300	27,300
600-92-93300-535	GIS Mapping PROGRAM	5,118	2,851	2,776	-	-	6,100	6,100	
---		364,764	353,352	335,285	94,874	-	357,996	405,361	368,446

---	OTHER EXPENSES								
600-99-40300-540	DEPRECIATION	305,552	314,456	322,871	-	-	310,000	320,000	320,000
600-99-42600-540	DEPRECIATION	19,671	19,671	19,671	-	-	26,704	19,671	19,671
600-99-40800-541	TAXES	17,897	18,500	17,392	8,775	-	19,333	23,628	23,628
600-99-40800-542	UTILITY TAX EQUILVANT	304,113	305,031	302,556	-	-	305,000	305,000	305,000
600-99-42700-619	PRINCIPAL ON DEBT	-	-	-	-	-	-	-	-
600-99-42700-620	INTEREST ON LONG TERM DEBT	135,367	120,539	116,713	55,425	-	120,900	98,824	98,824
600-99-43000-620	INTEREST ON DEBT TO CITY	34,961	31,390	30,185	15,823	-	28,640	36,000	36,000
600-99-42800-691	REGULATORY LIABILTIY	(13,443)	(13,443)	(13,443)	-	-	(13,443)	(13,443)	(13,443)
600-99-42900-690	AMORTIZATION OF DEBT PREMIUM	(10,413)	(18,351)	(19,113)	-	-	(11,000)	(18,000)	(18,000)
600-99-43000-630	LOSS ON REFUNDING	10,146	-	-	-	-	-	-	-
600-99-42800-690	AMORTIZATION OF DEBT, DISCOUNT & EXP.	62,441	32,559	2,900	-	-	32,000	32,000	32,000
---		866,291	810,352	779,731	80,023	-	818,134	803,680	803,680

---	TOTAL WATER UTILITY EXPENSES	1,482,671	1,438,708	1,375,635	284,223	-	1,522,050	1,584,787	1,334,222

	CURRENT YEAR	PROPOSED	DIFFERENCE
PERSONNEL	373,873	394,691	6%
NON-PERSONNEL	1,148,177	1,190,096	4%
TOTAL	1,522,050	1,584,787	4%

		2019					2020	2020	
STORM WATER UTILITY		2016	2017	2018	TO DATE	YEAR END	2019	DEPARTMENT	COMMITTEE
REVENUES		ACTUAL	ACTUAL	ACTUAL	6/30/2019	ESTIMATED	BUDGET	BUDGET	BUDGET
603-43-43100-000	STATE AID - DNR GRANT	45,973	108,280	-	-	-	-	-	-
603-43-43100-400	COUNTY GRANT	332,400	247,028	-	-	-	-	-	-
603-44-43100-100	STORMWATER PERMITS	1,400	1,265	3,143	930	-	3,000	2,000	2,000
603-46-46300-000	PENALTY	1,607	1,520	1,663	677	-	2,000	2,000	2,000
603-46-46324-000	STORM WATER REVENUES	518,968	516,831	518,349	297,998	-	600,904	582,000	582,000
603-48-48110-000	INTEREST INCOME	5,621	4,247	2,970	59	-	2,000	3,000	3,000
603-48-48200-000	CAPITALIZED INTEREST	9,815	13,516	7,303	-	-	-	10,000	10,000
603-49-49300-000	FUND BALANCE APPLIES	-	-	-	-	-	-	-	-
		<u>\$905,969</u>	<u>\$879,170</u>	<u>526,125</u>	<u>299,664</u>	<u>-</u>	<u>607,904</u>	<u>599,000</u>	<u>599,000</u>
EXPENSES									
603-53-53440-110	SALARIES	128,172	138,996	143,206	63,955	-	134,337	135,177	135,177
603-53-53440-118	LEAVE WAGES	13,055	9,641	17,337	-	-	10,449	10,380	10,380
603-53-53440-119	WAGES, PART-TIME	50	-	-	-	-	100	100	100
603-53-53440-120	OVERTIME	589	691	7,678	141	-	600	600	600
603-53-53440-130	FICA	10,496	11,142	11,878	4,749	-	11,130	11,189	11,189
603-53-53440-131	WISCONSIN RETIREMENT	12,538	24,813	14,174	4,198	-	9,523	9,866	9,866
603-53-53440-132	LIFE & DISABILITY INSURANCE	55	35	38	21	-	300	300	300
603-53-53440-133	HEALTH INSURANCE	40,288	38,770	41,995	11,948	-	38,980	44,723	44,723
603-53-53440-134	PROFESSIONAL DEVELOPMENT	-	269	319	-	-	500	500	-
603-53-53440-212	ANNUAL AUDIT & ACCOUNTING	4,283	7,500	1,010	-	-	7,500	7,500	7,500
603-53-53440-220	GAS & ELECTRIC UTILITIES	5,896	8,718	9,224	3,845	-	8,300	8,700	-
603-53-53440-240	OUTSIDE SERVICES	12,693	14,783	1,276	879	-	5,000	5,000	-
603-53-53440-312	POSTAGE	-	1,333	-	-	-	2,000	2,000	2,000
603-53-53440-340	OPERATING SUPPLIES	1,942	264	1,963	394	-	1,400	1,400	-
603-53-53440-351	EQUIPMENT MAINT & REPAIR	9,144	5,327	5,838	936	-	8,000	8,000	-
603-53-53440-352	VEHICLE MAINT & REPAIR	6,106	3,997	1,631	1,733	-	2,200	5,700	-
603-53-53440-370	FUELS & ADDITIVES	598	1,070	1,520	503	-	1,000	1,400	-
603-53-53440-390	GIS Mapping PROGRAM	5,148	2,878	2,777	-	-	5,760	5,760	-
603-53-53440-391	ADAPTIVE MANAGEMENT FEE	-	24,980	24,980	24,980	-	25,000	25,000	-
603-53-53440-392	NR 216 Joint Permit Expenses	15,576	7,422	5,985	7,758	-	7,000	7,500	-
603-53-53440-393	LAKE DREDGING	186,066	44,800	-	-	-	-	-	-
603-53-53440-394	FLOODING SUPPLIES	-	-	66,898	15,516	-	-	-	-
603-53-53440-540	Depreciation expense	195,556	204,732	216,837	-	-	205,000	215,000	215,000
603-53-53440-	LAKE WEED COLLECTION PROGRAM	-	-	-	-	-	-	6,000	-
603-53-53440	STREET SWEEPING DISPOSAL	-	-	-	-	-	-	3,700	-
603-53-53440-710	BRUSH PICKUP	28,743	20,867	29,500	10,269	-	33,825	34,675	-
603-58-58100-611	INTEREST PAYMENT	73,128	78,882	81,922	43,572	-	80,000	81,000	81,000
603-58-58100-612	AMORTIZATION OF DEBT DISCOUNT	2,150	11,790	6,960	-	-	10,000	10,000	10,000
603-58-58100-613	LOSS OF REFUNDING	776	-	-	-	-	-	-	-
603-58-58100-614	AMORTIZATION OF DEBT PREMIUM	(5,766)	(7,120)	(8,208)	-	-	(8,000)	(8,000)	(8,000)
603-53-53440-720	PUBLIC WORKS OVERHEAD	8,000	8,000	8,000	-	-	8,000	8,000	8,000
		<u>755,284</u>	<u>664,581</u>	<u>694,739</u>	<u>195,395</u>	<u>-</u>	<u>607,904</u>	<u>641,169</u>	<u>527,834</u>

CURRENT
YEAR
PERSONNEL
NON-PERSONNEL
TOTAL

PROPOSED	DIFFERENCE
167,611	0.70%
473,558	7.27%
641,169	5.47%

GENERAL BUILDINGS AND PLANT

ACCOUNT JUSTIFICATIONS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-51-51600-110 SALARIES	\$36,493	Lead Maintenance Worker
100-51-5160-112 SHIFT DIFFERENTIAL	\$30	50¢ per hour
100-51-51600-114 BUILDING & PLANT SALARIES	\$	
100-51-5160-120 OVERTIME	\$2,000	Snow removal and building maintenance; coverage for maintenance worker vacation
100-51-5160-130 FICA	\$2,947	Social Security at 7.65%
100-51-51600-131 WISCONSIN RETIREMENT	\$2,600	Wisconsin Retirement at 6.55%
100-51-51600-132 LIFE & DISABILITY INSURANCE	\$132	City share of premiums
100-51-51600-133 HEALTH INSURANCE	\$16,589	Health, dental and vision insurance
100-51-51600-134 PROFESSIONAL DEVELOPMENT	\$	Employee expenses for training
100-51-51600-137 UNIFORM ALLOWANCE	\$ 275	Per department policy
100-51-51600-220 GAS & ELECTRIC UTILITIES	\$ 48,500	Gas and electric charges for City Hall, Police, and Fire Departments
100-51-51600-221 TELEPHONE	\$ 12,225	Telephone service for City Hall, Police, Fire, Library, and Community Center
100-51-51600-222 WATER & SEWER UTILITIES	\$ 3,400	Water and sewer utility charges for City Hall and fire protection charges
100-51-51600-225 STORMWATER UTILITY EXPENSE	\$ 500	Stormwater utility charge for City Hall
100-51-51600-230 OUTSIDE SERVICES	\$ 14,500	Kilgust HVAC mechanical maint.: \$6,690 Vesta HVAC controls: \$1,032 Siemens fire alarm contract: \$1,471 City Hall pest control: \$1,400 Window cleaning: \$2,000 Generator maintenance: \$1,038 Fire extinguisher inspection \$350 Materials for repairs: \$500

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-51-51600-231 OUTSIDE SERVICES – CLEANING	\$ 15,000	<i>NEW</i> - Cleaning of administration offices, police department, and lobby areas
100-51-51600-240 REPAIR/MAINTENANCE SERVICES	\$ 25,000	General maintenance services and parts, HVAC repair, garage door repair, flowers, plumbing and electrical, garage pit cleaning, etc...
100-51-51600-340 OPERATING SUPPLIES	\$ 3,500	City Hall – toilet paper, paper towels, hand soap, cleaning supplies, materials, paper products, etc...
100-51-51600-350 REPAIR/MAINTENANCE SUPPLIES	\$ 7,000	City Hall – mechanical equipment repair and supply; light bulbs, filters, belts, water softener salt, door lock replacement, pigeon control, glues, tools, etc...(\$2,700 security pad replacement FD)
100-51-51600-370 FUELS & ADDITIVES	\$ 2,400	Gas, oils, and lubricants for facility maintenance vehicle, generator diesel fuel

PUBLIC WORKS
ACCOUNT JUSTIFICATIONS

HIGHWAY AND STREET ADMINISTRATION

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53100-111 OPERATIONS SUPERVISOR SALARY	\$ 40,392	
100-53-53100-130 FICA	\$ 3,090	Social Security at 7.65%
100-53-53100-131 WISCONSIN RETIREMENT	\$ 2,726	Wisconsin Retirement at 6.55%
100-53-53100-132 LIFE & DISABILITY INSURANCE	\$ 75	City share of life/disability insurance
100-53-53100-133 HEALTH INSURANCE	\$ 11,405	Health, vision and dental insurance
100-53-53100-134 PROFESSIONAL DEVELOPMENT	\$ 1,700	APWA membership renewal \$348; foreman expenses for seminars, workshops, conferences (2020-WisDOT 2 day class \$1,000)

SHOP, MACHINERY AND BUILDINGS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53200-110 MECHANIC SALARIES	\$ 54,867	Mechanic's labor for building and equipment maintenance and repair
100-53-53200-111 SHOP SALARIES	\$ 39,974	Work done in Public Works garage by Public Works crew members
100-53-53200-120 OVERTIME	\$ 200	Estimated 30 hours
100-53-53200-130 FICA	\$ 7,271	Social Security at 7.65%
100-53-53200-131 WISCONSIN RETIREMENT	\$ 6,415	Wisconsin Retirement at 6.55%
100-53-53200-132 LIFE & DISABILITY INSURANCE	\$ 145	City share of life/disability insurance
100-53-53200-133 HEALTH INSURANCE	\$ 33,349	Health, dental and vision insurance
100-53-53200-220 GAS & ELECTRIC UTILITIES	\$ 15,500	Garage utilities

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53200-221 TELEPHONE	\$ 3,800	Garage telephone and fax (includes cell phones)
100-53-53200-222 WATER & SEWER UTILITIES	\$ 7,615	Garage utilities
100-53-53200-240 OUTSIDE SERVICES	\$ -0-	
100-53-53200-349 GARAGE MATERIAL & SUPPLY	\$ 16,000	Softener salt, light bulbs, facility maintenance services, Tyco fire alarm monitoring contract \$1,665, annual testing of RP valves (new), office supplies, etc. (2020 only-\$1,600 water fountain replace) (2020 only-\$2,100 ADA door handle replacement)
100-53-53200-350 VEHICLE & EQUIPMENT STOCK SUPPLY	\$ 16,000	All departments – oil, spark plugs, filters, belts, lubricant, tires, brakes, etc.

PUBLIC WORKS ADMINISTRATION

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53210-110 DPW ADMIN SALARIES	\$ 30,806	Allocation of salaries for Director of Public Works and Project Coordinator/GIS Specialist
100-53-53210-119 PART-TIME WAGES	\$ -0-	Part-time intern wages
100-53-53210-130 FICA	\$ 2,357	Social Security at 7.65%
100-53-53210-131 WISCONSIN RETIREMENT	\$ 2,326	Wisconsin Retirement at 6.55%
100-53-53210-132 LIFE & DISABILITY INSURANCE	\$ 70	City share of life/disability insurance
100-53-53210-133 HEALTH INSURANCE	\$ 7,459	Health, dental and vision insurance
100-53-53210-134 PROFESSIONAL DEVELOPMENT	\$ 1,800	Seminars, workshops, conferences, association dues, and continuing education
100-53-53210-240 OUTSIDE SERVICES	\$ 7,000	Misc. engineering services with contracted firms for service unrelated to capital projects
100-53-53210-245 SOFTWARE PURCHASES & MAINTENANCE	\$ 0	Software upgrades and support costs for engineering equipment

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53210-310 OFFICE SUPPLIES	\$ 200	Paper, copy expenses and other office supplies
100-53-53210-710 METRO PLANNING ORGANIZATION	\$ 3,100	Annual MPO fees
100-53-53210-360 VEHICLE MAINTENANCE & REPAIR	\$ -0-	Maintenance and repair
100-53-53210-370 FUELS & ADDITIVES	\$ 300	Fuel for vehicles

STREET MAINTENANCE

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53300-110 STREET SALARIES	\$ 31,682	Labor for street maintenance and repair, and traffic control
100-53-53300-111 SNOW & ICE SALARIES	\$ 21,442	Labor for snow and ice control of streets and sidewalks
100-53-53300-112 SHIFT DIFFERENTIAL	\$ -0-	Scheduled work outside normal work hours at 40¢ per hour
100-53-53300-114 ON CALL WAGES	\$ -0-	
100-53-53300-115 ROW MAINTENANCE SALARIES	\$ 14,169	Labor for right of way maintenance
100-53-53300- ROW PERMIT WAGES	\$	Right of way permit inspection program
100-53-53300-118 LEAVE WAGES	\$ 30,280	Labor allocation for sick leave, vacation, jury duty, holiday, bereavement, and workers comp.
100-53-53300-119 WAGES PART-TIME	\$ 25,415	Labor for mowing/trimming in public works areas
100-53-53300-120 STREET OVERTIME	\$ 500	Overtime for street-related emergencies
100-53-53300-121 SNOW & ICE OVERTIME	\$ 12,000	Overtime for snow removal after normal work hours
100-53-53300-130 FICA	\$ 10,365	Social Security at 7.65%
100-53-53300-131 WISCONSIN RETIREMENT	\$ 9,145	Wisconsin Retirement at 6.55%
100-53-53300-132 LIFE & DISABILITY INSURANCE	\$ 350	City share of life/disability insurance

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53300-133 HEALTH INSURANCE	\$ 38,293	Health, dental and vision insurance
100-53-53300-134 PROFESSIONAL DEVELOPMENT	\$ 500	Seminars and training for crew
100-53-53300-137 UNIFORM ALLOWANCE	\$ 3,300	Work uniform allowances for DPW (6) miscellaneous gear, labeling, etc...
100-53-53300-190 OTHER PERSONNEL SERVICES	\$ 1,300	Alere Consortium Admin – \$125 Department random drug screen testing, physicals
100-53-53300- STREET SWEEPING DISPOSAL	\$3,700	50% of annual costs
100-53-53300-230 STREET OUTSIDE SERVICES	\$ 36,000	Crack filling, heat patch – \$30,150 Bridge inspection – \$1,350 Weed treatment on Blvds. – \$4,500
100-53-53300-231 MEDIAN & TERRACE MAINTENANCE	\$ 10,000	mulch, block wall flower replacement, sail washing, block wall landscaping, solid waste transport fee
100-53-53300-340 SAFETY EQUIPMENT/TESTING	\$ 2,500	Safety equipment for street operations, CDL reimbursement, annual audiograms
100-53-53300-350 STREET EQUIPMENT MAINTENANCE/ REPAIR	\$ 8,950	Maintenance and repair of equipment and vehicles
100-53-53300-351 SNOW/ICE EQUIPMENT MAINTENANCE/REPAIR	\$ 6,500	Maintenance and repair of snow and ice control equipment
100-53-53300-370 FUEL/ADDITIVES	\$ 27,500	Diesel fuel, unleaded gas, lubricants
100-53-53300-371 STREET SUPPLIES	\$ 15,000	Supplies for the program; cold patch, snow fence, signposts and gravel, digital sign repair
100-53-53300-372 SNOW/ICE SUPPLIES	\$ 38,662	Salt, 350 tons at \$78.46/ton; liquid brine \$1,000 Additional purchase: 30 tons, \$2,355
100-53-53300-374 STREET SIGN REPAIR & REPLACEMENT	\$ 2,000	Material replacement of regulatory and warning street signs and posts

ROAD-RELATED FACILITIES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-53-53420-220 STREET LIGHTING UTILITIES	\$ 81,600	Street lighting utility and maintenance costs
100-53-53420-233 TRAFFIC CONTROL MAINTENANCE	\$ 17,500	Traffic signals on Monona Drive and Broadway

CONSERVATION AND DEVELOPMENT – FORESTRY

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
100-56-56110-110 FORESTRY SALARIES	\$ 14,971	Labor for forestry, brush collection, and leaf collection activities
100-56-56110-119 PART-TIME SALARIES	\$ -0-	Part-time salaries
100-56-56110-120 OVERTIME	\$ 500	Emergency brush and tree removal
100-56-56110-130 FICA	\$ 1,184	Social Security at 7.65%
100-56-56110-131 WISCONSIN RETIREMENT	\$ 1,044	Wisconsin Retirement at 6.55%
100-56-56110-132 LIFE & DISABILITY INSURANCE	\$ 82	City share of life/disability insurance
100-56-56110-133 HEALTH INSURANCE	\$ 5,875	Health, dental, vision insurance
100-56-56110-240 OUTSIDE SERVICES	\$ 7,500	Contract services for professional forester
100-56-56110-340 FORESTRY SUPPLIES	\$ 500	Supplies for the program
100-56-56110-350 EQUIPMENT MAINT/REPAIR	\$ 1,700	Maintenance and repair of brush equipment
100-56-56110-352 TREE REMOVALS	\$ 15,000	Contract services for tree removals in right-of-way, and other areas public works areas
100-56-56110-354 BRUSH COLLECTION SERVICES	\$ 34,675	Brush collection services – (50% of annual costs) Brush – \$29,175 Storm cleanup – \$3,000 Christmas tree collection – \$2,500

**SOLID WASTE & RECYCLING
ACCOUNT JUSTIFICATIONS**

REVENUES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
210-41-41110-000 GENERAL PROPERTY TAXES	\$ 310,335	
210-43-43540-000 SANITATION AIDS	\$ 30,500	
210-46-46420-000 REFUSE/GARBAGE COLLECTION FEE	\$ -0-	
210-46-46420-200 RECYCLING & SOLID WASTE CART	\$ -0-	
210-46-46420-210 RECYCLING REBATE PROGRAM	\$ 22,000	Revenue from recyclable material

EXPENDITURES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
210-53-53620-290 RECYCLING SERVICE	\$ 68,470	Curbside collection service
210-53-53620-295 YARD WASTE DISPOSAL COST	\$ 26,675	Yard waste dumpster hauling service – \$10,000 Yard waste disposal – \$12,100 Leaf collection disposal – \$3,343 Debris disposal – \$1,000 DNR transport fee – \$220
210-53-53620-240 REFUSE COLLECTION COST	\$ 135,310	Curbside collection service
210-53-53620-241 TIPPING FEES	\$ 92,100	Trash disposal expense, based on tonnage
210-53-53620-296 RECYCLING PROCESSING FEE	\$ 40,605	Recycling processing fee, based on tonnage Secondary Materials Pricing membership, \$325
210-53-53620-351 RECYCLING & SOLID WASTE CARTS	\$ 0	Replacement order, as needed

SEWER UTILITY
ACCOUNT JUSTIFICATIONS

REVENUES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-46-46410-000 FORFEITED DISCOUNTS	\$	Based on historical experience
601-46-46410-100 METERED SALES – RESIDENTIAL	\$	Based on historical experience
601-46-46410-200 METERED SALES – COMMERCIAL	\$	Based on historical experience
601-46-47240-000 SALES TO PUBLIC AUTHORITIES	\$	Based on historical experience
601-46-48110-000 INTEREST & DIVIDEND INCOME	\$	Based on history

EXPENDITURES

OPERATIONS AND MAINTENANCE EXPENSE

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-62-62000-110 MECHANIC SALARIES	\$ -0-	Full-time labor
601-62-62000-220 POWER PURCHASE - LIFT. STA	\$ 11,150	Electrical charges for eight (8) lift stations
601-62-62000-290 DISPOSAL SERVICE – MMSD	\$ 876,000	MMSD treatment charges (includes plant capital improvements)
601-62-62000-351 EQUIPMENT SUPPLIES/REPAIRS	\$ -0-	Supplies for sewer maintenance operations
601-62-62000-370 FUEL AND ADDITIVES/PARTS	\$ 3,300	Gas, oil, lubrication, parts for Utility vehicles

MAINTENANCE - LIFT STATIONS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-64-64000-110 SALARIES	\$ 7,742	Labor for maintaining lift stations
601-64-64000-120 OVERTIME SALARIES	\$ 1,500	Estimated overtime costs

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-64-64000-220 OUTSIDE SERVICES	\$ 9,000	Generator maintenance \$1,944 Wet well cleaning \$5,000 Lift station repair,
601-64-64000-340 MATERIAL/REPAIR	\$ 4,000	Supplies and repairs to support the function, bio cube for wet wells, SCADA batteries, SCADA software, telemetry repair

MAINTENANCE - MAINS/LATERALS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-65-65100-110 SALARIES	\$ 6,883	Labor for cleaning and maintaining sewer mains
601-65-65100-120 OVERTIME	\$ 800	Estimated overtime costs
601-65-65100-220 OUTSIDE SERVICES	\$ 35,000	Contract services for sewer televising and sewer main maintenance
601-65-65100-340 MATERIALS/REPAIRS	\$ -0-	Supplies to support sewer main maintenance function

MAINTENANCE - MANHOLES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-65-65110-110 SALARIES	\$ 4,478	Full-time labor
601-65-65110-120 OVERTIME SALARIES	\$ 100	
601-65-65110-220 OUTSIDE SERVICES	\$ 300	Contract services for manhole repair
601-65-65110-340 MATERIALS/REPAIRS	\$ 300	Materials and supplies to support minor repairs of manholes

MAINTENANCE - METERS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-65-65300-110 SALARIES	\$ 6,409	Labor for meter maintenance
601-65-65300-120 OVERTIME SALARIES	\$ 100	
601-65-65300-220 OUTSIDE SERVICES	\$ 200	Maintenance and repair of commercial meters
601-65-65300-340 MATERIALS/REPAIRS	\$ 500	Material and repair for meters

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CUSTOMER ACCOUNTS EXPENSE

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-90-90100-213 METER READING LABOR	\$ -0-	Contract services for meter reading; includes inside/outside reading comparisons
601-90-90200-110 ACCOUNTING AND COLLECTING LABOR	\$ 12,543	This account is charged for 45% of the Utility Billing Clerk's salary
601-90-90300-310 SUPPLIES AND EXPENSE	\$ 500	Includes all office supplies and data processing supplies as well as forms for the Utility billing function

ADMINISTRATIVE AND GENERAL

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-92-92000-110 GENERAL ADMINISTRATIVE SALARIES	\$ 87,827	General administrative salaries allocated to Sewer Utility
601-92-92000-117 LONGEVITY	\$ -0-	
600-92-92000-121 UTILITY ON-CALL PAY	\$ 2,600	Split with water utility
601-92-92000-211 DATA PROCESSING SERVICES	\$ 19,000	Expense payable to the General Fund for use of the computer and programming services.
601-92-92100-312 POSTAGE	\$ 4,000	Postage for Sewer Utility billings
601-92-92100-310 OFFICE SUPPLIES & EXPENSES	\$ 110	Supplies, copy machine
601-92-92300-210 CITY ATTORNEY	\$ -0-	City Attorney estimated fees
601-92-92300-212 AUDIT FEES	\$ 7,500	Based on contract
601-92-92300-240 OUTSIDE SERVICES	\$ -0-	Consultant and professional services
601-92-92400-510 INSURANCE	\$ 9,750	Includes property, liability, and worker's compensation insurance
601-92-92600-118 LEAVE WAGES	\$ 4,478	
601-92-92600-131 WISCONSIN RETIREMENT	\$ 9,800	Wisconsin Retirement at 6.55%

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-92-92600-132 LIFE & DISABILITY INSURANCE	\$ 150	City share of life/disability insurance
601-92-92600-133 HEALTH INSURANCE	\$ 54,995	Health, dental and vision insurance
601-92-92600-134 CERTIFICATION & EDUCATION	\$ 200	operator certification per DNR
601-92-92600-135 SAFETY PROGRAM MATERIAL & EQUIPMENT	\$ 1,500	safety program materials and equipment
601-92-92600-225 STORM WATER UTILITY	\$35	Storm water charges
601-92-93000-390 MISCELLANEOUS GENERAL EXPENSE	\$ 2,500	Uniform allowance \$385 Diggers Hotline annual fee \$1,165 WWOA & WEF membership \$150 Professional development, joint meter expenses, miscellaneous expenses, etc.
601-92-93000-391 MANAGEMENT OFFICE RENTALS	\$ 5,600	City Hall office space allocated to Utility
601-92-93300-390 GARAGE RENTAL	\$ 4,900	DPW garage space allocated to Utility
60-92-93300-535 GIS MAPPING PROGRAM	\$ 4,340	Intern \$2,700, software updates, training, dashboard app.
601-92-93300-720 PUBLIC WORKS OVERHEAD ALLOCATION	\$ 3,970	

OTHER EXPENSES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-99-40300-540 DEPRECIATION	\$ 160,000	Based on estimated plant additions and retirement
601-99-40800-541 TAXES	\$ 10,363	Amount payable to Water Utility for joint meter expense and FICA
601-99-40800-542 EQUIPMENT REPLACEMENT	\$ 25,000	Funds dedicated to equipment repair or replacement at the lift stations
601-99-43000-619 PRINCIPAL ON LONG TERM DEBT	\$ -0-	
601-99-43000-621 INTEREST ON LONG TERM DEBT	\$ 35,413	

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
601-99-43000-620 INTEREST ON DEBT TO CITY	\$ 9,400	Based on repayment schedule
601-99-43000-690 AMORITIZATION OF DEBT PREMIUM	\$ (5,000)	
601-99-43000-690 AMORITIZATION OF DEBT, DISCOUNT	\$ -0-	

**WATER UTILITY
ACCOUNT JUSTIFICATIONS**

REVENUES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-46-48110-000 INTEREST AND DIVIDEND INCOME	\$ 34,000	Estimated interest earnings
600-46-46000-000 UNMETERED SALES TO GEN. CUST.	\$ 3,000	Based on history
600-46-46100-000 METERED RESIDENTIAL SALES	\$ 735,000	Based on history
600-46-46110-000 METERED COMMERCIAL SALES	\$ 275,000	Based on history
600-46-46115-000 METERED MULIT-FAMILY SALES	\$ 125,000	
600-46-46200-000 PRIVATE FIRE PROTECTION	\$ 80,000	Private fire protection based on current customers and current rates
600-46-46300-000 PUBLIC FIRE PROTECTION	\$ 550,000	Based on history
600-46-46400-000 SALES TO PUBLIC AUTHORITIES	\$ 21,000	Based on recent history
600-46-47000-000 FORFEITED DISCOUNTS	\$ 6,000	Based on historical experience
600-46-47010-000 MISC. SERVICE REVENUES	\$ -0-	Based on historical experience
600-46-47400-000 OTHER REVENUES	\$ 15,000	Sewer allocation

EXPENDITURES

PUMPING EXPENSES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-62-62000-110 PUMPING LABOR	\$41,365	Full-time labor
600-62-62010-120 PUMPING LABOR OT	\$ 7,500	Estimated overtime costs
600-62-62200-220 POWER PURCHASE	\$ 100,000	Electric and gas charges for operations of pumps and related equipment at the wells.

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-62-62300-340 PUMPING SUPPLIES AND EXPENSE	\$ 3,700	Supplies for general operation and water bills; DNR water withdrawal annual fee, \$125 public fire protection charge
600-62-62500-350 MAINTENANCE OF PUMPING PLANT	\$ 6,400	Repair of well pumping equipment; Well 2 & 3 generator maintenance \$1,831

WATER TREATMENT

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-63-63000-110 SALARIES	\$2,460	Full-time labor
600-63-63000-120 SALARIES OVERTIME	\$ 100	Estimated on past experience
600-63-63100-220 WATER ANALYSIS OUTSIDE SERVICES	\$6,500	Laboratory analysis of USEPA mandated water quality testing
600-63-63100-390 CHEMICALS	\$ 10,350	Purchase of fluoride and chlorine
600-63-63500-350 MAINTENANCE OF EQUIPMENT	\$ 1,500	Maintenance of water treatment equipment,

MAINTENANCE RESERVOIRS/TOWER

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65000-110 SALARIES	\$ 7,610	Full-time labor
600-65-6500-120 OVERTIME SALARIES	\$ 200	Estimated overtime costs
600-65-65000-340 MATERIAL, REPAIR & SUPPLIES	\$ 6,500	Annual cathodic protection inspection \$1,000 Misc. repair expenses

MAINTENANCE - MAINS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65100-110 SALARIES	\$ 15,696	Full-time labor
600-65-65100-120 OVERTIME SALARIES	\$ 5,000	Estimated overtime costs
<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65100-220	\$ 12,000	Contract services for excavating water main

OUTSIDE SERVICES		breaks and emergency water main break repair crews, debris disposal
600-65-65100-340 MATERIAL & REPAIR	\$ 8,000	General supplies include pipe, repair sleeves, valves, pumps, sand, gravel, cold mix asphalt, tools

MAINTENANCE - SERVICES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65200-110 SALARIES	\$ 39,783	Full-time labor
600-65-65200-111 LOCATE SALARIES	\$4,816	Diggers Hotline Locating
600-65-65200-120 OVERTIME SALARIES	\$ 1,500	Estimated overtime costs
600-65-65200-121 LOCATE SALARIES OT	\$500	Diggers Hotline Locating Overtime
600-65-65200- WATER WAGON SALARIES OT	\$700	Water wagon overtime costs
600-65-65200- CROSS CONNECTION CONTROL SERV.	\$27,600	Contracted survey services, commercial and industrial services
600-65-65200-220 OUTSIDE SERVICES	\$ 5,000	Contract services for excavating leaky service laterals
600-65-65200-340 MATERIAL & REPAIR	\$ 6,000	General supplies include curb stops and boxes, sand, gravel, corp stops, copper tubing

MAINTENANCE - METERS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65300-110 SALARIES	\$ 7,042	Full-time labor
600-65-65300-120 OVERTIME SALARIES	\$ 100	Estimated overtime costs
600-65-65300- METER ANNUAL SOFTWARE & FEES	\$10,200	Annual fees water meter program
600-65-65300-220 OUTSIDE SERVICES	\$ 3,000	Contract services for testing and repair of commercial meters and pump house meters, hydrant meter testing
600-65-65300-340	\$ 1,000	General supplies for installation and repair of

MATERIAL & REPAIR		water meters,
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MAINTENANCE - HYDRANTS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65400-110 SALARIES	\$ 12,182	Full-time labor
600-65-65400-120 OVERTIME SALARIES	\$ 100	Estimated overtime costs
600-65-65400-340 MATERIAL & REPAIR	\$ 1,900	General supplies for hydrant maintenance and repair, hydrant marker signs \$900

MAINTENANCE - TELEMETRY SYSTEM

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-65-65500-110 SALARIES	\$1,399	Full-time labor
600-65-65500-120 OVERTIME SALARIES	\$ 800	Estimated overtime costs
600-65-65500-220 OUTSIDE SERVICES	\$ 2,000	Support services for telemetry system. Includes phone service for telemetry; annual SCADA access fee \$50
600-65-65500-340 MATERIALS & REPAIR	\$ 2,000	General supplies to support telemetry, WIN 911 software renewal, \$1,000, Log Me In Software \$400

CUSTOMER ACCOUNTS

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-90-90200-110 ACCT/COLLECTION SALARIES	\$ 12,543	Expense for 45% of the Utility Billing Clerk salary.
600-90-90300-310 SUPPLIES AND EXPENSE	\$ 700	Includes all office and data processing supplies as well as forms for the Utility billing function.

ADMINISTRATIVE AND GENERAL

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-92-92000-110 GENERAL ADMINISTRATIVE SALARIES	\$ 116,746	General administrative salaries allocated to Water Utility

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-92-92000-118 UTILITY ON-CALL PAY	\$ 2,600	Split with sewer utility
600-92-92000-120 OVERTIME	\$ -0-	
600-92-92000-211 DATA PROCESSING SUPPLIES	\$ 20,000	
600-92-92300-310 OFFICE SUPPLIES	\$ 215	Supplies to support administrative functions. Copy machine
600-92-92100-312 POSTAGE	\$ 5,000	Postage for Water Utility function
600-92-92300-210 CITY ATTORNEY	\$ -0-	Legal charges, estimated amount
600-92-92300-212 AUDIT FEES	\$ 9,000	Based on contract
600-92-92300-214 OUTSIDE SERVICES	\$ -0-	
600-92-92400-510 INSURANCE	\$ 27,100	Includes property, liability and worker's compensation insurance payable to General Fund.
600-92-92600-118 LEAVE WAGES	\$ 31,370	Full-time leave wages
600-92-92600-131 WISCONSIN RETIREMENT	\$ 20,002	Wisconsin Retirement at 6.55%
600-92-9600-132 LIFE AND DISABILITY INSURANCE	\$ 516	City share of life/disability insurance
600-92-92600-133 HEALTH INSURANCE	\$ 87,093	Health, dental and vision insurance
600-92-92600-134 CERTIFICATION & EDUCATION	\$ 1,000	Operator certification and education
600-92-92600-135 SAFETY PROGRAM MATERIAL & EQUIPMENT	\$ 1,000	Safety program material and equipment
600-92-92800-215 REG. COMMISSION	\$ 3,650	Estimated amount
600-92-93000-390 MISCELLANEOUS GENERAL EXPENSE	\$ 23,300	New Phase I EPA AWIA Review \$15,000 Uniform allowance \$385, Digger's Hotline annual fee \$1,165, WRWA membership \$520 mobile phones, professional development, CDL,

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
		WEF membership, miscellaneous expense
600-92-93000-391 MANAGEMENT OFFICE RENTAL	\$ 8,900	City Hall office space allocation to the Utility
600-92-93300-110 MECHANIC SALARIES	\$ 5,369	Full-time labor
600-92-93300-350 TRANSPORTATION EXPENSES	\$ 3,800	Allocation of management vehicles to the Utility
600-92-93300-370 EQUIP. FUEL/LUB/PARTS	\$ 5,300	Diesel and gas for trucks, Diesel for generator
600-92-93300-530 GARAGE RENTAL	\$ 27,300	DPW garage space allocated to the Utility
600-92-93300-535 GIS MAPPING PROGRAM	\$ 6,100	Intern \$3,000 GIS program updates and software, training

OTHER EXPENSES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
600-99-40300-540 DEPRECIATION	\$ 320,000	Estimated amount
600-99-42600-540 DEPRECIATION	\$ 19,671	Contributed capital
600-99-40800-541 TAXES	\$ 23,628	Property tax and FICA
600-99-40800-542 UTILITY TAX EQUILEVANT	\$ 305,000	Property taxes
600-99-42700-620 INTEREST ON LONG TERM DEBT	\$ 98,824	Interest on mortgage revenue bonds
600-99-43000-620 INTEREST ON DEBT TO CITY	\$ 36,000	
600-99-42800-691 REGULATORY LIABILITY	\$ (13,443)	Per PSC
600-99-42900-690 AMORTIZATION OF DEBT PREMIUM	\$ (18,000)	Scheduled amount
600-99-43000-630 LOSS ON REFUNDING	\$ -0-	

600-99-42800-690 AMORTIZATION OF DEBT, DISCOUNT & EXP.	\$ 32,000	
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**STORM WATER UTILITY
ACCOUNT JUSTIFICATIONS**

REVENUES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
603-44-43100-100 STORM WATER PERMITS	\$ 2,000	Fees received from storm water permits required from development
603-46-46300-000 PENALTY	\$ 2,000	
603-46-46324-000 STORM WATER REVENUES	\$ 582,000	Based on historical experience
603-48-48110-000 INTEREST INCOME	\$ 3,000	Based on historical experience

EXPENDITURES

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
603-53-53440-110 SALARIES	\$ 135,177	Salaries allocated to the storm utility
603-53-53440-118 LEAVE WAGES	\$10,380	Labor allocation for sick leave, vacation, jury duty, holiday, bereavement, and workers comp.
603-53-53440-119 WAGES PART TIME	\$100	
603-53-53440-120 OVERTIME	\$600	Overtime for storm water utility
603-53-53440-130 FICA	\$ 11,189	Social Security at 7.65%
603-53-53440-290 WISCONSIN RETIREMENT	\$ 9,866	Wisconsin Retirement at 6.55%
603-53-53440-132 LIFE & DISABILITY INSURANCE	\$ 300	City share of life/disability insurance
603-53-53440-133 HEALTH INSURANCE	\$ 44,723	Health, dental, and vision insurance
603-53-53440-134 PROFESSIONAL DEVELOPMENT	\$ 500	Education and certification
603-53-53440-212 ANNUAL AUDIT & ACCOUNTING	\$ 7,500	Based on contract
603-53-53440-220 GAS & ELECTRIC UTILITIES	\$ 8,700	

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
603-53-53440-240 OUTSIDE SERVICES	\$ 5,000	\$750 outfall sample testing \$1,200 consulting fees public education Storm water and erosion control permit review; MS 4 report preparation,
603-53-53440-241 STORM WATER PLANNING GRANT	\$ -0-	
603-53-53440-312 POSTAGE	\$ 2,000	Expense for quarterly billing
603-53-53440-340 OPERATING SUPPLIES	\$ 1,400	Supplies for operations, copy machine, uniforms \$190
603-53-53440-351 EQUIPMENT MAINTENANCE & REPAIR	\$ 8,000	Generator maintenance contract – \$1,382 Diggers Hotline fee – \$1,165 Annual SCADA software renewal SCADA battery replacement Telemetry service Supplies and repair of utility equipment Wet well cleaning
603-53-53440-352 VEHICLE MAINTENANCE & REPAIR	\$ 5,700	Sweeper brooms \$500 Maintenance and repair of vehicles for the Utility
603-53-53440-370 FUELS & ADDITIVES	\$ 1,400	Gas, oil, and lubrication for utility vehicles
603-53-53440-390 GIS MAPPING SERVICES	\$ 5,760	Allocation for GIS program updates and software College intern, training,
603-53-53440-391 ADAPTIVE MANAGEMENT FEE	\$ 25,000	Annual participation fee
603-53-53440-392 NR 216 JOINT PERMIT EXPENSES	\$ 7,500	MAMSWAP and MS4 permit – \$3,984 Environmental fee – \$1,000 SLAMM and ordinance, etc. – \$1,230 Clean Lakes Alliance Breakfast, \$1,000 Adopt a Storm Drain Leaf Management Program
603-53-53440-540 DEPRECIATION EXPENSE	\$ 215,000	
603-53-53440- LAKE WEED COLLECTION PROGRAM	\$6,000	Dane County lake weed pier collection
603-53-53440- STREET SWEEPING DISPOSAL	\$3,700	50% of annual costs
603-53-53440-710 BRUSH PICKUP	\$ 34,675	Brush collection services (50% of annual costs), Brush – \$29,175 Storm cleanup – \$3,000 Christmas tree collection – \$2,500

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
603-58-58100-611 INTEREST PAYMENT	\$ 81,000	Based on repayment schedule
603-58-58100-612 AMORTIZATION OF DEBT DISCOUNT	\$10,000	
603-58-58100-614 AMORTIZATION OF DEBT PREMIUM	\$ (8,000)	
603-53-53440-720 PUBLIC WORKS OVERHEAD	\$ 8,000	

MONTHLY DEPARTMENT HEAD REPORT TO COUNCIL

DEPARTMENT:	Public Works & Utilities	MONTH OF:	August - 2019
Accomplishments:			
<ul style="list-style-type: none"> • The crew completed the white pavement marking throughout the City. They will start yellow soon. • Street sweeping was completed for the month. • Contract brush collection was completed in August. • The crew repaired a fire hydrant on Tonyawatha Trail. • The crew completed repairs to a fire hydrant that was damaged by a vehicle. • The crew and contractor completed the Bridge Road/Broadway water main loop and connection, as part of the Bridge Road reconstruction project. • The crew continues to retrieve sand bags from Belle Isle for disposal. • The crew completed a round of pot hole patching this month. • The crew completed tree removal and trimming this month. • The crew completed stump grinding at several locations throughout the City. • The crew installed the railing at the City Hall generator site. 			
Major Projects / Issues:			
<ul style="list-style-type: none"> • The entryway flagpole replacement project is finished. • The Capital City Bike Trail connection construction is planned for 2020. MSA is currently working with the railroad for the trail design as it crosses the tracks. • The Riverfront Improvements Project is scheduled for completion for August 31, 2019. • The Bridge Road reconstruction project has started. Scheduled completion is set for mid-November 2019. • The Winnequah Park channel-dredging project has started. Scheduled completion is November 1, 2019. 			
In Progress / Routine Duties:			
<ul style="list-style-type: none"> • The utility crew completed meter changes and meter readings for the month. • The utility crew completed the daily rounds at the wells and lift stations, collected required water samples, and complete diggers hotline locates for the month. • The crew cleaned floor drains at the shop, completed inventory of shop items, and completed shop maintenance for the month. • Project coordination continues with our city engineers. • The monthly DNR water pumpage report was completed and sent in per the requirements of the State. 			
Upcoming Objectives / Events:			
<ul style="list-style-type: none"> • Winnequah Road bridge replacement public information meeting was held on August 22, 2019. • Staff is working on the draft 2020 operating budget. 			
Personnel:			
<ul style="list-style-type: none"> • Two positions are open in the water and sewer utility. One of our operators is moving to Colorado, and another has taken the same position in his hometown. Two of our three part time mowing crew will be working into September. 			