

Minutes
Monona Public Library Board
In Library Upper Level
May 18 2021, 7:00 p.m.

I. Roll Call

Library Board Trustees Present: Sue Carr, President; Roselyn Ebel, Secretary; Mary Anderson, Community Representative; Jennifer Fonner, School Board Representative; Erinn Monroe-Nye, Community Representative; Jennifer Kuhr, Alder
Library Board Trustees Absent: Todd Stebbins, Vice President
Library Staff Present: Ryan Claringbole, Director

II. Call to Order

President Carr called the meeting to order at 7:01 p.m.

III. Approval of Minutes

Trustee Anderson motioned to approve Minutes for April 2021. Alder Kuhr seconded.
Motion passed.

IV. Consent Agenda

A. Review of and Approval of Bill Payments, Financial Report and Activity Report
Trustee Ebel motioned to approve Bill Payments, Financial Report, and Activity Report for April 2021. Alder Kuhr seconded. Motion passed.

V. Library Directors Report

A. Reopening Parts of the Library

Director Claringbole is working to reopen additional parts of the library including study rooms and adding more furniture back in.

B. Tool Library

Tools will be donated to the library from the Atwood Tool Library free of charge from the library. They'll be used toward the creation of a tool borrowing program. Claringbole is working on where the tools can be stored and other details.

C. Little Library Stewards

A volunteer (possibly tween or teen) would go and maintain the little library as well as make sure they are adequately stocked. Maintenance would be done by the Parks Department. Could also put some library brochures on them. Claringbole has asked for an estimate of how much staff time it would take; the Board encourages a volunteer-based approach for this.

Claringbole summarized the remainder of the topics in the agenda Director's Report, including the Unity Project, the Funds for Internet Devices, and the facilitation of conversations within the City for Equity, Diversity, and Inclusion work.

VI. Board Discussion Topics

A. HVAC and City Funding

The city is contending with budget constraints and many competing projects with outdated city buildings that need work, so the library's HVAC is one of many large, costly projects to be completed.

B. Fire Curtain Project

Fire Department Chief McMullen does not believe we need to replace the windows on the lower level and can just have the fire curtain removed. They are still waiting for a final verification. Then the library would just have to pay to patch up the hole left.

C. Mission Statement

Director Claringbole shared the idea of creating a list of values the library has to support/expand on the mission statement. He will create a draft of some values and bring them back to the Board.

D. Signage/Bilingual Signage Fund Balance

Claringbole is exploring new signage throughout the library, to be in Spanish and English. He is going to gather some cost estimates. The Board supports bilingual signage and looks forward to visible, up-to-date looking signage.

E. The board shared their book, movie, and tv recommendations.

VII. Announcements

A. Next Board Meeting is June 15 at 7:00 p.m. in the Municipal Room.

VIII. Adjournment

Alder Kuhr motioned to adjourn the meeting. Trustee Anderson seconded.
President Carr adjourned the meeting at 8:50 p.m.

Minutes recorded by Roselyn Ebel
Approved June 15, 2021